

EXHIBIT A

VALUE ENGINEERING CHANGE PROPOSAL  
(10/14/97)

	VECP NO:	DATE:
["STATE" OR "NAME OF COUNTY"] PROJECT TITLE:	PROJECT NO:	CONTRACT NO:
	CONTRACTOR:	

A. CHANGES:  
The following changes are to be performed in accordance with all contract stipulations and covenants (Specifications, drawings, special provisions, etc.):

B. CONTRACTOR'S QUOTATION:  
The changes included under Part A above will be performed at a contract price decrease of \$\_\_\_\_\_ in accordance with all terms of the contract documents. Six copies of our cost breakdown are attached herewith. We are aware that this value engineering change proposal must be approved by the \_\_\_\_\_ in the designated space ["State" or "Name of County"] below and that no work is to be performed until an approved change order has been given us. In case of rejection of this proposal by the \_\_\_\_\_, we will ["State" or "Name of County"] continue all work in accordance with the existing contract terms.

NAME	TITLE
SIGNATURE	DATE

C. STATEMENT OF FUNDS:

Original Contract Price. . . . .	\$_____
Amended Contract Price . . . . .	\$_____
New Contingency Balance Remaining. . . . .	\$_____

D. SUMMARY DESCRIPTION AND POTENTIAL IMPACTS OF THE PROPOSED CHANGES:

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E. TIME EXTENSION:

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F. VALIDATION OF CHANGE ORDER  
Recommended for approval

\_\_\_\_\_  
CONSTRUCTION ENGINEER  
Approved:

\_\_\_\_\_  
PROCUREMENT OFFICER

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DISTRIBUTION:

\_\_\_\_\_  
DATE

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G. REJECTION OF CHANGE ORDER

\_\_\_\_\_  
CONSTRUCTION ENGINEER  
Disapproved:

\_\_\_\_\_  
PROCUREMENT OFFICER

\_\_\_\_\_  
DATE

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Reasons for rejection:

VALUE ENGINEERING CHANGE PROPOSAL  
(Contractor-Required Information)

From: \_\_\_\_\_  
To: \_\_\_\_\_ VECP No. \_\_\_\_\_  
Project: \_\_\_\_\_ Contract No. \_\_\_\_\_  
Location: \_\_\_\_\_

INFORMATION REQUIRED OF THE CONTRACTOR: (If answer to any of the following questions is "Yes", explain in "REMARKS" below.)

	YES	NO
1. Does this proposed change affect the time of completion of the contract as stated in the General Clauses?		
2. Has the Contractor submitted this proposed change previously to this office or any other government agency?		
3. Does this change affect other costs to the government, such as government-furnished property or costs of contract-related items?		
4. Does this proposed change increase the maintenance or operation costs of original or proposed items?		
5. Is a subcontractor involved in this proposed change to the original contract?		
6. Does the Contractor intend to restrict the government's right to use any data described in this proposed change?		
7. Does this proposed change involve use of proprietary materials?		

CHANGES AND/OR REVISIONS TO DRAWINGS AND SPECIFICATIONS: (Attach applicable contract drawings and specifications, including Contractor's or shop drawings or literature with all changes marked on the drawings and specifications.)

REMARKS:

Contractor's Representative:

\_\_\_\_\_  
Name Signature Date

Received by: \_\_\_\_\_  
[ "State" or "Name of County" ]

\_\_\_\_\_  
Name Signature Date

VALUE ENGINEERING CHANGE PROPOSAL  
(Contractor Summary Submittal)

From: _____	Date: _____
To: _____	VECP No. _____
Project: _____	Contract No. _____
Location: _____	

SUMMARY OF CHANGE (Description - Compare advantages and disadvantages, include all information required by the contract clauses and section 3-132-4 for value engineering change proposals)

Before: (sketch, when applicable) After:

ESTIMATED COST SUMMARY: (Costs shall be estimated in accordance with the change provisions contained in the General Clauses of the contract. Attach Cost Estimating Form, for detailed estimate whenever applicable.)

	<u>Qty.</u>	<u>Unit Cost</u>	<u>Totals</u>
A. Original . . . . .	_____	\$ _____	\$ _____
B. Proposed . . . . .	_____	\$ _____	\$ _____
C. Gross Savings (A-B) . . . . .			\$. _____
D. Contractor's Implementing Cost . . . . .			\$. _____
E. Total Estimated Decrease (C-D) . . . . .			\$. _____
F. State's Implementing Cost . . . . .		\$ _____	
G. Difference (E-F) . . . . .		\$ _____	
H. 1/2 Difference ( $\frac{E-F}{2}$ ) . . . . .			\$. _____
I. Reduction in Contract Price (E-H) . . . . .			\$. _____

DATE BY WHICH A CHANGE ORDER MUST  
BE ISSUED SO AS TO OBTAIN MAXIMUM  
COST REDUCTION . . . . .

\_\_\_\_\_ Date

Contractor's Representative:

Name _____	Signature _____	Date _____
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Received by: \_\_\_\_\_  
[ "State" or "Name of County" ]

Name _____	Signature _____	Date _____
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